

Potomac Valley Youth Association Board of Directors Meeting

Meeting Date: April 28, 2011

Meeting Location: Valley Elementary School

Meeting Time: 7:30-9:00 PM

Approval: Preliminary report

Recorded By: Brad Duruttya

1. ATTENDANCE

Name	Title	Organization	Present
Carl Strauss	President	PVYA	YES
John Fox	Vice-president	PVYA	YES
Jana Bergman	Financial Secretary	PVYA	YES
Beth Williams	Financial Secretary	PVYA	YES
Sheila Buscemi	Treasurer	PVYA	YES
Brad Duruttya	Secretary	PVYA	YES
Zach Brohawn	Coordinator	Basketball	YES
Denny Remsberg	Coordinator	Softball	YES
Matt Willems	Coordinator	Soccer	YES
Shige Hatanaka	Board Member	PVYA	YES
Mike Zimmerman	Coordinator	Lacrosse	YES
Lee Zumbach	Coordinator	Track	YES
Amy Folden	Coordinator	Cheerleading	NO
Tina Powell	Board Member	PVYA	NO
Debi Coates	Board Member	PVYA	NO
Tim Davis	Board Member	PVYA	YES
Carolyn Johnson	Board Member	PVYA	YES
Rob Balingier	GUEST	PVYA	YES
Scott Parson	GUEST	PVYA	YES
Mark Stepler	GUEST	PVYA	YES
Janet Lee	GUEST	PVYA	YES
Barb Cicmanec	GUEST	PVYA	YES
Annette Stepler	GUEST	PVYA	YES

Eric Cicmanec	GUEST	PVYA	YES
Leslie Dassele	GUEST	PVYA	YES
Paul Weber	GUEST	PVYA	YES
Dennis Vinal	GUEST	PVYA	YES
Leesa Noonan	GUEST	PVYA	YES
Cari Sadowski	GUEST	PVYA	YES

2. MEETING START

Meeting Schedule Start: 7:30 PM

Meeting Actual Start: 7:30 PM

Meeting Scribe: Brad Duruttya

3. AGENDA

- **Financial Report**
 - Jana Bergman presented Financial Report
- **Committee Reports**
 - Discussion were held on which committees were to be formed
 - Committees will consist of one Officer or at Large member, one Sports Coordinator and volunteer members
- **Budgets**
 - Each sport presented their budget for approval
- **PVYA Picnic**
 - PVYA picnic discussed.
- **Background checks**
 - Background checks are to be handled by By-laws and policy committee
- **Registration Process**
 - Assigned as a function of Registration Committee
- **Dual Roster Players**
 - Assigned as a function of Registration Committee
- **New Business**
 -

4. DECISIONS MADE

- **Financial Report unanimously accepted**
- **Membership Committee established - Denny Remsberg Chairman**
- **Grants, Sponsorships and Fundraising Committee established - Tina Powell and Beth Williams members**
- **By-laws and Procedures Committee established - Shige Hatanake Chairman, Brad Duruttya and Jana Bergman members**

- **Website and Social Media Committee established - Brad Duruttya Chairman and Webmaster, Carolyn Johnson member**
- **Audit Committee established - Zach Brohawn, Shige Hatanaka, and Lee Zumbach members**
- **Grievance Committee established - Carl Struss Chairman with a member from each sport**
- **Registration Committee established - Jana Bergman, Sheila Buscemi, Beth Williams, and Sports Directors members**
- **Judicial Committee Proposed - Eric Cicmanec to propose model**
- **Basketball Budget approved**
- **Cheerleading Budget approved**
- **Softball Budget approved**
- **Track Budget approved**
- **Volleyball Budget approved**
- **Soccer Budget tabled to May BOD Meeting**
- **Lacrosse Budget tabled to May BOD Meeting**

5. MEETING END

Meeting Schedule End: 9:00 PM

Meeting Actual End: 9:30 PM

6. POST MEETING ACTION ITEMS

Action	Assigned To	Deadline
Rough draft of By-laws	By-laws and Policy Committee	May Meeting
Audit Committee functions	Audit Committes	May Meeting
Judicial Committee model	Eric Cicmanec	May Meeting
Breakdown of Admin fees	Sheila Buscemi	May Meeting

7. NEXT MEETING

Next Meeting: Meeting Date: May 26, 2011

Meeting Location: Valley Elementary School

Meeting Time: 7:30-9:00 PM